



**Oregon Association for Music Therapy
Executive Board Meeting Minutes
December 11th, 2022, 1pm**

The board meeting of the Oregon Association for Music Therapy was called to order at 1:04 on December 11th, 2022 with Chris Korb, Joshua Pearl, Kate Caruso, Brea Murakami, Cody Mill, Lily Fugita, and Airel Farley present. **Quorum was established.**

Approval of Agenda

Chris Korb moves to approve the agenda. Second: Airel Farley Motion carries.

Approval of Meeting Minutes

Brea Murakami moves to approve the November 13th, 2022 Meeting Minutes. Second: Airel Farley. Motion carries.

Officer Reports

President, Chris Korb

I sent the advertisement for the Native American school to The Blast, however the manager has not received any further applications. I will be doing a walk through of the school and meeting the team before our next meeting.

President-Elect, Joshua Pearl

Nothing to report.

Vice President, Kate Caruso

Met with the conference proposal team and made the decisions of which will be presented of the four that were submitted. Decided to book Shelly Zeiser as our keynote speaker. Was unable to go to Encorepreneur Cafe, but will go soon and have found several other resources for the event.

Secretary, Airel Farley

In the past month I have prepped board meeting minutes, sent out The Blast and a few other reminders, and prepped a short verbal presentation for students

about what OAMT is, what we do, and how they can get involved, (the presentation was rescheduled for the spring semester)

Treasurer, Brea Murakami

As of December 11th, 2022, OAMT has \$4,278.96 in the U.S. Bank Account and \$72.47 in PayPal, for a total of \$4,351.43 in assets. I created a draft of OAMT's 2023 budget, which I reviewed with the current President. I've begun the process of filing for 501c3 status for the association, which I will finalize after meeting with the incoming President. I also began setting up our February conference website.

Public Relations, Cody Mills

For the past month I have responded to emails that have inquired about membership, music therapy degree requirements, and questions about the field in general.

Media Coordinator, Natalia Uribe

Not present, no report.

Government Relations Representative (Position not currently filled)

Student Representative, Lily Fugita

Students are in finals currently. There are four senior students who are going to be presenting their capstone projects tomorrow at 9 am. Other than that, students are about to go on winter break! Made flyers to hang up about WFMT and OAMT. Looking for a good time and event for Airl to present about OAMT.

Committee Reports

Communications

Did not meet this month. Plan to advertise the conference and the elections.

Peer Support

Peer support group is being held on Tuesday, December 20, from 7-8:30 via Zoom. At our last meeting, we discussed including students and interns for a special peer support group in either December or January. Peer support group continues to be a supportive environment that has been personally enriching for me and I encourage all to attend.

E.M.B.E.R.

Didn't meet this month. Continuing to work on previous projects- making a membership drive campaign with the deadline of the winter conference. Organizing efforts to have a real membership drive.

DEIA

Continued to grow the resource file- pedagogy of the oppressed. Looking forward to reaching out to the AMTA DEIA representative and continuing to build this committee. Several more people have requested access to the shared drive.

Global Outreach

Nothing really new, focusing on encouraging people to go to the global conference. If we receive info from WFMT we should be disseminating those.

Funding and Reimbursement Committee

Communicated via text (including Mikalia Wallace). We have a new administration in Salem and hoping that that will be an opportunity for a fresh look at our requests. Still thinking about putting together an annual fundraiser and creating a "friends of music therapy" campaign.

Old Business

- OAMT non-profit status update
 - How do we handle transitions?
 - Changing officers is very common and likely very simple
 - Brea and Joshua will likely meet to discuss this
 - Board members to review bylaws
 - Naming of directors ahead of elections?
 - Usually President, secretary, and treasurer
 - Having members might incur additional costs and require more paperwork
 - About 20 formal state MT organizations and fewer than 10 are 501c3 status
- Student outreach and internship, on-going
 - No significant changes
 - Will focus on promoting the winter conference
 - Hard to tell if internship info is accurate and up to date. First of the cohort has confirmed her internship.
 - ?Creating more interns by asking individual MTs?
 - Usually going through Brea to set up interns
 - Maybe using the conference to gather interest for MTs looking to be intern supervisors
 - WRAMTA has a list (likely hasn't been updated in 2 years)
- Welcome Wagon email to new members
 - Brea sent out a template
 - Multiple templates in the "Welcome Wagon" folder

New Business

- 2023 Conference planning continues
 - Hybrid Option
 - Airel running it online
 - Proposing that Alex Chapman might run the tech in person (zoom liaison/ IT help)
 - Conference TITLE finalized
 - Theme is continuing building our community
 - Make suggestions to Kate
 - Event Production team to meet/Review of Proposals
 - Review of conference proposals, protocol established
 - Proposal info was anonymized, each proposal was rated based on compliments theme and aim of conference, format, clarity, and significance to the Oregon music therapy community
 - Planning team is Kate, Brea, Cody, and Chris
 - Date/time of meeting
 - There is metered parking and free parking in the neighborhood and on the south side
 - Registration process and Ticket pricing
 - Conference Keynote speaker
 - Shelly Zeiser
 - Experience “Common Time”, a unique open jam session strategically designed to maximize musicking, accessibility for individuals of all backgrounds and abilities, and community connections and resources. This part jam, part small group conversational experience employs a balance of careful planning and organic processes infused with principles from Community Music Therapy, Asset Based Community Development, and The Six Conversations. Participants will leave the experience feeling energized, connected to the Oregon music therapy community, and with resources for increasing equitable practices of belonging in their home communities and spaces.
- 2023 OAMT Election Planning
 - Reaching out to individuals works the best for recruiting candidates
 - Thinking into and inviting people now (Joshua planning to call people individually)
 - Try to have nominations ready and do a “get to know” reminder about 2 weeks before voting

- The link of position descriptions found on the website and below:
 - <https://www.oregonmusictherapy.net/oamt-board-job-descriptions>
- 2023 Professional Development Grant Planning
 - Maybe looking at small stipend/scholarship for WFMT conference
 - Need to decide on this at the January meeting
- Review draft of 2023 Budget
 - Linked here
 - https://docs.google.com/spreadsheets/d/1DjBjUw02qLw1uH8etJ-_KrX1ygLJ424K4Zqzhl-vH2A/edit?usp=sharing
 - We will vote on this in January and present it at the conference in February
 - How much money should we allocate to professional grant
 - How will we make up the \$333
 - Membership Prices
 - Chris suggests to keep the same or decrease by \$5
 - Membership dues are due in January
 - Not sure how we would automate it
 - All membership dues will be paid through PayPal not through the conference ticketing platform
- Add a “make the most of your year of membership” reminder in the December and January Blast
- Brea looking at helping the new treasurer take over and also retaining access in order to put together the workforce survey (maybe making it a subcommittee)
- Joshua is formally stepping away from the peer support committee
- If you know someone who would fill a position well feel free to recruit for it, also recruiting for committee members.
- Brea will adjust the nomination form to add the ability to sign up for a committee and not a formal position (include in The Blast)
- In January we need to make an agenda for the general board meeting at the conference

Good and Welfare

- Kate recovered from Covid
- Kate completed the neurological Music Therapy training (online)
- Joshua attended AMTA online symposium, might still have access
- Chris's christmas song was arranged by a jazz saxophone group and will be playing it on a christmas jazz album with the Hawaiian queen of jazz as the vocalist (Merry Christmas Day)

Adjournment

Next Meeting at 1pm on January 8th, 2022.

Chris Korb motions to adjourn. Joshua Pearl seconds. **Motion passes** Meeting adjourned at 1:32, December 11th, 2022.